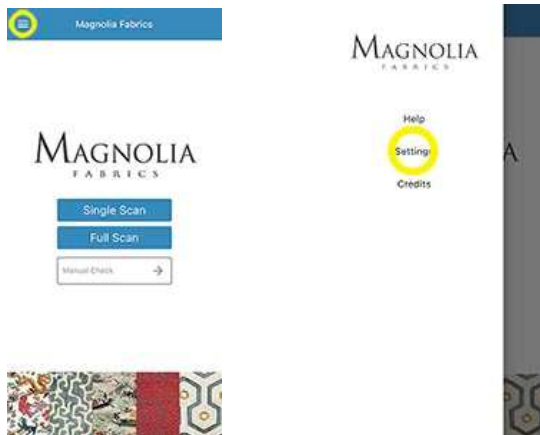


# Magnolia Fabrics Barcode Scanning App Setup and Instructions

## INITIAL SETUP

**Complete Set Up steps 1-4 below prior to scanning any fabric samples!**

1. Download our barcode scanning utility app from the appropriate app store by searching Magnolia Fabrics in the app store.
2. When download is complete, locate the app on your device and click to open.
3. From the home screen, click the menu bars and then click Settings.



4. Complete all fields with your company information and click Save. You will be returned to the home screen.



Now the Initial Setup is complete, let's move on to scanning fabric samples...

There are 2 scanning utilities - FULL scan & SINGLE scan

## FULL SCAN

The Full Scan utility is for scanning your entire sample library, and upon completion, having the option to send the inventory results to Magnolia.

### 1. Click Full Scan

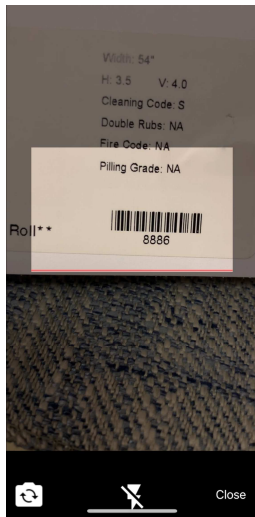


\* If prompted, YOU MUST give permission for the app to access your device's camera.

### 2. Click Start Scan



**3. Barcode scanner will activate and is ready to scan. Position the fabric's barcode within the active scanning window.**



Green screen indicates a current fabric. Red screen indicates a discontinued fabric.



The scanner will automatically return to the active scanning window.

**4. Continue to repeat Step 3, scanning all samples in your library, keeping current fabrics displayed and discarding any discontinued fabrics.**

\* If a barcode cannot be read by the scanner for any reason we have provided an option to manually enter the fabric's id number to check it's status. Click Close at bottom right corner of active scanning window to manually enter a fabric's id number.



Type the fabric id number in the space provided using the keypad and click the blue arrow to get the result.



To resume regular barcode scanning, click Start Scan again.



5. Upon completion of scanning entire fabric sample library, close the active scanning window by clicking Close at bottom right and click Submit Session button.



\* If you happen to have skipped the initial setup shown on page 1 and have not entered and saved your company information, you will be prompted to do so before you are able to Submit Session.

6. You will be asked one last time to verify that all samples have been scanned.

If not, click Back and resume scanning the remainder of your samples.

\*Remember, you have up to 7 days to complete and submit a scan session\*

If you have scanned all samples, click Submit to send scanned results to Magnolia.

7. You may now close the app. Be advised, your company information will be saved in the app so you do not have to enter it next time you scan your fabric samples.

## SINGLE SCAN

The single scan utility is for those that need to only scan a single or a small amount of samples at a time to check status on the fly.

***\*SINGLE SCAN UTILITY IS NOT TO BE USED FOR SCANNING YOUR COMPLETE SAMPLE LIBRARY AND RESULTS WILL NOT BE SUBMITTED TO MAGNOLIA.***

1. Click Single Scan. Barcode scanner will activate. Scan sample's barcode for fabric's status result.



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